



# JOB OPPORTUNITY

Assistant Coordinator: Youth Summit

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The Research and Training Center on Family Support and Children's Mental Health at Portland State University is seeking a candidate to help us coordinate our Youth Summit, which will be held as a pre-conference session from June 21-22<sup>nd</sup>, 2009; and to assist in planning how youth perspectives will be represented and responded to during our Building on Family Strengths Conference, which immediately follows the Youth Summit. The ideal candidate is between the ages of 17-25, feels comfortable working independently and as part of a team, and has had personal experience with the mental health care system as a consumer.

The purpose of the Youth Summit is to produce a position paper and initial action plan for influencing policy and/or practice in systems serving children and youth with emotional or mental health conditions. This plan will be presented during a conference plenary session. This nine-month position is part time, approximately 8-19 hours a week. Duties will include helping set the agenda for the Youth Summit, recruiting and coordinating a youth advisory board, and creating an asset map of youth-driven services and youth-led research programs.

Candidate must have a professional phone presence, excellent organizational skills, and be proficient in word processing and spreadsheets/Excel. Leadership experience preferred; online social networking experience is helpful. This job is located in Portland, Oregon. To learn more about the Research and Training Center visit <http://rtc.pdx.edu>.

Please send your resume and cover letter no later than September 29, 2008 to:

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